



RM OF BRITANNIA NO. 502
Box 661
Lloydminster, SK
S9V 0Y7

Heritage Capital Program Grant
2021 Application Form

Please complete this form in full. If you require more space, you can include other pages. Please also include any additional information, documents, articles, or other items that will help Council get a good idea of your project. Based on 50% funding up to a maximum \$5,000.00. Projects must be located within the R.M. of Britannia No. 502. Deadline for Applications is March 31, 2021.

Date of Request: _____

ORGANIZATION

Name of Organization: _____

Years in Existence: _____

Mailing Address: _____

Primary Contact Person: _____

Phone: Work _____ Cell: _____ Fax: _____

Email: _____

Alternate Contact Person: _____

Phone: Work _____ Cell: _____ Fax: _____

Email: _____

FACILITY

Name of Facility for Proposed Project: _____

Street Address: _____

Registered Holder of Land Title: _____

EQUIPMENT

Item to be purchased: _____

PROJECT INFORMATION

Project Description (Summary):

PROJECT COSTS

TOTAL PROJECT COSTS: _____

(A detailed breakdown of costs/estimates must be attached)

PROJECT FUNDING SUMMARY

Community Capital Program Grant:

(Maximum \$5,000.00 Grant) \$ _____

Other Grants: \$ _____

Cash / Funding: \$ _____

Donated Labour/Services: \$ _____

TOTAL PROJECT FUNDING: \$ _____

(Please attach a detailed list of all funding.)

BENEFITS OF THE PROJECT

1. How will this project benefit your organization? Why is the project required?

2. Describe the benefits for the general community. How is this project inclusive?

ADDITIONAL INFORMATION (if applicable)

1. Describe past successfully implemented projects.

2. Is this a New [] or [] Existing project?

Checklist of Required Supporting Documentation Attached with Application:

Required Documentation	Attached ✓
<i>Organizational Information:</i>	
Previous Year Financial Statement	
<i>Project Information:</i>	
Project Description Details	
Detailed Breakdown of Project Cost Estimates/Actuals	
Detailed List of Project Funding	

I DECLARE THAT:

- **I AM A DULY AUTHORIZED REPRESENTATIVE HAVING LEGAL AND/OR FINANCIAL SIGNING AUTHORITY FOR THE ABOVE ORGANIZATION.**
- The information contained in this application and supporting documents is true and accurate and endorsed by the applicant.
- The general public shall have access to this facility for the provision of leisure and/or community services, including recreational, cultural, or social services.
- A signed Financial Statement/Expenditure Report, including paid project receipts will be submitted to the R.M. of Britannia No. 502 Administrator within 60 days of completion of the project, verifying that funds were used for the purpose awarded, together with a summary of the project.
- Any grant awarded shall be used solely for the purposes stated within this application and according to program parameters.
- As a condition of accepting financial assistance, access to all financial statements and records having any connection with monies received is hereby granted to the R.M. of Britannia No. 502 Administrator or their designated representative.

The personal information collected on this form is in accordance with section 26 of *Saskatchewan's Freedom of Information and Protection of Privacy Act* (the Act). It will be used for the purposes of determining eligibility for the Heritage Capital Project Grants. The information will be disclosed in accordance with section 29 of the Act which may include public disclosure. If you have any questions in regards to the collection, use or disclosure of this information please contact R.M. Administrator at 306-825-2610.

Signature: _____

Date: _____

Name (Print): _____ Postion: _____

Phone: _____

Date Received at the R.M. of Britannia No. 502 Office:

Receiver Initials: _____