

**RURAL MUNICIPALITY
OF
BRITANNIA No. 502**

**MINUTES OF THE REGULAR MEETING HELD
July 26, 2017**

The Britannia Municipal Council convened their Regular Meeting in the Council Chambers of the Rural Municipality of Britannia Office at 9:02 a.m., July 26, 2017 with Reeve John Light presiding.

Present: Reeve: John Light
Councillors: Ed Noble
Dale Forland
Jim Collins
Kim Schindel
Cory McCall

Administrator: Wanda Boon

Absent: Dale Crush

Adopt Minutes:

382/17 MCCALL: That we amend the spelling of NOBEL to NOBLE on motion 362/17, and that we accept the minutes of the July 12, 2017 Regular Meeting of Council as amended.

CARRIED

Councillor Noble declared a conflict of interest as owner of land to be developed and listed on the consent agenda, and left the meeting at 9:13 a.m.

Consent Agenda:

383/17 SCHINDEL: That we agree to accept the items on the consent agenda as presented.

CARRIED

Councillor Noble returned to the meeting at 9:14 a.m.

Development Services Officer Catherine Meynberg and Municipal Planner Robin Riehl joined the meeting at 9:15 a.m.

Work Agreement

384/17 MCCALL: That Council agrees to accept the following Work Agreement as presented:

<u>Landowner</u>	<u>LLD</u>
William Cosh	S½ 17-52-25 W3

CARRIED

Work Agreement

385/17 MCCALL: That Council agrees to accept the following Work Agreement as presented:

<u>Landowner</u>	<u>LLD</u>
Rob Lindsay	NW 31-51-26 W3

CARRIED

Right of Way Agreement

386/17 COLLINS: That Council agrees to pay the following Right of Way Agreements with conditions attached as presented:

<u>Landowner</u>	<u>LLD</u>	<u>Payment</u>
William Weaver	NW 18-52-27 W3	\$2,399.18
Look's Custom Spraying	NE 14-50-27 W3	\$3,150.01

CARRIED

Casey Ziegler of WellTrax Ltd. joined the meeting from 10:00 to 10:30 a.m. to discuss the WellTrax program.

Assistant Administrator Bryan Leganchuk and Human Resources Officer Marla Kyle joined the meeting from 10:00 – 10:30 a.m.

WellTrax Ltd. Contract

387/17 SCHINDEL: That we agree to contract with WellTrax Ltd. to create an oil and gas well database to be used to collect information for taxation purposes.

CARRIED

LSD 1 SE 05-50-27W3M Ext 150

Subdivision Application

388/17 COLLINS: That we approve the subdivision application known as Community Planning File R0085-15s for LSD 1 SE 05-50-27W3M Ext 150 with the following conditions:

- That the applicant enter into a service agreement with the Municipality to construct the internal subdivision road, and that the agreement include the drainage plan that was received by Bar Engineering and NorthWest Hydraulic Consultants Ltd;
- That the subject land be rezoned to HDCR – High Density Country Residential District;
- That the Applicant shall provide Cash-in-Lieu of Municipal Reserve in the amount of \$3,780.00 (10% of the subdivided land x \$1,000.00/acre) prior to the subdivision being approved by Community Planning;
- That the developer obtains the necessary approvals and comply with the requirements and recommendations of all government ministries and agencies.

CARRIED

Councillor Noble declared a conflict of interest due to the fact that he is the developer of the SW 24-51-25 W3M, and left the meeting at 10:49 a.m.

SW 24-51-25W3M

Subdivision Application

389/17 That we approve the subdivision application for the SW 24-51-25W3M known as Community Planning File R0882-16s with the following conditions:

- The Applicant shall provide Cash-in-Lieu of Municipal Reserve in the amount of \$840.00 (10% of the subdivided land x \$1,000/acre as per the old MR policy due to date of application), prior to the subdivision being approved by Community Planning;
- That the developer obtain the necessary approvals and comply with the requirements and recommendations of all government ministries and agencies.

CARRIED

Councillor Noble returned to the meeting at 10:51 a.m.

NW 30-51-26W3M

In Principle Subdivision Application

390/17 NOBLE: That we approve the in-principle subdivision application for the NW 30-51-26W3M known as file SDPR008-2017 with the following conditions:

- That although we discourage the use of panhandles in proposed subdivisions, we find the panhandle acceptable to allow for the preservation of the integrity of the producing farmland;
- The applicant shall provide Cash-in-Lieu of Municipal Reserve in the amount of \$3,250.00 (10% of the subdivided land x \$3,250.00/acre) at the time the subdivision has been referred to the Municipality by Community Planning;
- The fees may change due to parcel size changes and/or amendments made to Bylaw 36-2016;
- Additional information may be required by Community Planning.

CARRIED

In Favour: Noble, Collins, Schindel, McCall, Light
Opposed: Forland

NE and SE 09-51-27W3M

In Principle Subdivision

391/17

COLLINS: That we approve the In-Principle Application known as file SDPR010-2017 to subdivide the NE and SE of 09-51-27 into 20 proposed 10-20 acres lots each with the following recommendations:

- That the applicant rezones the subject land from Agricultural District to High Density Country Residential District;
- That the applicant be required to provide at least 10% of the land adjacent to the Big Gully Creek to be classified as Environmental Reserve In lieu of Municipal Reserve, provided the land is deemed accessible and useable by the public as per section 186(6)(b) of the Planning and Development Act, 2007;
- That the applicant be required to enter into a Service Agreement to develop any undeveloped or substandard road allowances needed to access the development, and to develop the internal road structure of the development;
- That the applicant must have a geo-technical study completed by a Certified Saskatchewan Engineer for the subject land;
- That the applicant contacts the Prairie North Health Region about the proposed pumphouse on the subject land, as well as sewage disposal requirements;
- That the applicant contacts the owner of the abandoned wellsite on the subject land prior to submitting an application to Community Planning;
- That the applicant has a drainage plan completed by an engineer that considers the safe building elevation of the proposed sites in the development, at the time the subdivision is referred to the Municipality by Community Planning.

CARRIED

In Favour: Noble, Forland, Collins, Schindel, McCall
Opposed: Light

Development Services Officer Catherine Meynberg and Municipal Planner Robin Riehl left the meeting at 11:40 a.m.

Engineers Frank Skilnick and Michelle Henty of Clifton Associates and Foreman Dan Fedirko joined the meeting at 11:42 a.m.

Administrator Boon declared a conflict of interest due to discussion of personal property and left the meeting at 11:50 a.m.

Councillor Noble left the meeting at 11:50 a.m.

Council broke for lunch from 12:00 noon to 12:53 p.m.

Greenstreet Back Alley Measurements

392/17 NOBLE: That we agree to have our engineers and Foreman Fedirko take a look at and measure a portion of the back alley between Block 6 and Block 3 at Greenstreet, for the potential purpose of closing a portion of this alley and creating a new alley through Lot 2 Block 3, and that they bring that information back to the next Council meeting.

CARRIED

Hydro-seeding

393/17 SCHINDEL: That we agree to get prices on hydro-seeding for work on the ditches within the new gully construction, as opposed to straw matting.

CARRIED

Administrator Boon declared a conflict of interest due to ownership of property, and left the meeting at 3:10 p.m.

Easement on Lot 6, Block 6 Greenstreet

394/17 NOBLE: That we agree to prepare an agreement with the owner of Lot 6, Block 6 in the hamlet of Greenstreet for the purpose of registering a 3 metre easement for the installation of a drainage pipe.

CARRIED

Administrator Boon returned to the meeting at 3:20 p.m.

Engineer Frank Skilnick and Foreman Dan Fedirko left the meeting at 3:20 p.m.

Fire Chief John Bexson joined the meeting at 3:20 p.m.

Fire Truck Sale Price

395/17 SCHINDEL: That we agree to lower the asking price on the Britannia Fire Truck to receive a net price of \$390,000 Canadian Dollars.

CARRIED

Chief John Bexson left the meeting at 3:30 p.m.

Foreman Dan Fedirko joined the meeting at 3:30 p.m.

Rescind Motion

396/17 MCCALL: That we agree to rescind motion 253/17 regarding the installation of a second culvert on Range Road 3265, and that we add this road to our list of roads for construction in 2018.

CARRIED

Committee of the Whole

397/17 SCHINDEL: That the R.M. of Britannia No. 502 Council Meeting move to a Committee of the Whole Meeting commencing at 4:00 p.m. to discuss strategic planning, human resources and legal matters.

CARRIED

Reconvene Meeting

398/17 NOBLE: That the R.M. of Britannia No. 502 Council resume sitting as Council at 4:24 p.m.

CARRIED

Foreman Dan Fedirko left the meeting at 4:29 p.m.

Accounts

399/17 FORLAND: That the following accounts for approval, a list of which is attached hereto and forms a part of these minutes be approved for payment and signed by the Reeve and Administrator:

- General cheques #28588 to #28620, electronic fund transfers #929 to #977 and direct deposits #716-Man to #735-Man, totalling \$797,977.15.
CARRIED

Development Services Officer Catherine Meynberg and Municipal Planner Robin Riehl joined the meeting at 4:29 p.m.

- SW 19-52-27W3**
400/17 MCCALL: That we send a letter to Marla and Robert Rauser stating that a subdivision application to alter the boundary of the SW 19-52-27W3 Parcel A must be approved by Community Planning and titled prior to a development permit application being approved.
CARRIED
- NE 14-50-27W3M**
Service Agreement
401/17 COLLINS: That we accept the service agreement for Look's Custom Spraying Ltd. to construct approximately 210 metres of road on Township Road 503 adjacent to the NE 14-50-27W3M.
CARRIED
- Internal Road Construction Policy**
402/17 NOBLE: That we approve the new policy for internal road construction in subdivisions, and that we agree to determine a minimum cul de sac radius to be brought back for further discussion at the next Regular meeting.
CARRIED
- SaskPower**
403/17 FORLAND: That we approve SaskPower's application for the SW 30-50-26W3M known as File UT023-2017.
CARRIED
- Greenstreet Street Light**
404/17 NOBLE: That we agree to install a Street Light on the corner of Hill Avenue and 1st Street in Greenstreet.
CARRIED
- In Favour: Noble, Forland, McCall, Light
Opposed: Collins, Schindel*
- Liquor Permit**
McKenzie Birthday Party
405/17 MCCALL: That we agree to send a letter to the Saskatchewan Liquor and Gaming Authority, indicating that we approve of a liquor permit applied for by Hugh McKenzie to hold a birthday party at the Norbion Coop Community Centre to be held on July 30, 2017 from 12:00 noon to 12:00 a.m.
CARRIED
- Liquor Permit**
Wounded Warriors Weekend
406/17 NOBLE: That we agree to send a letter to the Saskatchewan Liquor and Gaming Authority, indicating that we approve of a liquor permit applied for by the Lloydminster Legion to hold a Farm Day on the SE 35-51-26 W3 on July 28, 2017 from 10:00 a.m. to 10:00 p.m.
CARRIED
- Adjourn**
408/17 NOBLE: That this meeting be adjourned, the time being 5:10 p.m.
CARRIED

 Reeve

 Administrator