

**RURAL MUNICIPALITY
OF
BRITANNIA No. 502**

**MINUTES OF THE REGULAR MEETING HELD
September 28, 2016**

The Britannia Municipal Council convened their Regular Meeting in the Council Chambers of the Rural Municipality of Britannia Office at 8:55 am, September 28, 2016 with Reeve John Light presiding.

Present: Reeve: John Light
Councilors: Ed Noble
Dale Forland
Jim Collins
Kim Schindel
Diann Tippe

Administrator: Wanda Boon

Absent: Dale Crush

Adopt Minutes – Regular Meeting

629/16 SCHINDEL: That we agree to amend motion number 603/16 to replace the name “CRUSH” with the name “FORLAND”, and that we accept the minutes of the September 14, 2016 Regular Meeting of Council as amended.

CARRIED

Adopt Minutes – Special Meeting

630/16 NOBLE: That we agree to accept the minutes of the September 23, 2016 Special Meeting of Council as presented.

CARRIED

Committee of the Whole

631/16 SCHINDEL: That the R.M. of Britannia No. 502 Council Meeting be moved to a Committee of the Whole Meeting commencing at 9:00 am to discuss legal matters.

CARRIED

Reconvene Meeting

632/16 SCHINDEL: That the R.M. of Britannia No. 502 Council resume sitting as Council at 9:10 am.

CARRIED

Development Services Officer Catherine Meynberg joined the meeting at 9:10 am

SW 35-51-27W3M

Development permit Application

633/16 SCHINDEL: That Council approve development permit DEV035-2016 to construct a 1452 sq.ft. attached garage on the SW 35-51-27W3M with the following conditions:

- In any yard abutting a municipal road allowance, municipal grid road, main farm access road, or provincial highway, all buildings and structures shall be set back at least 45 meters (150 feet) from the centreline of the road or road allowance;
- A yard abutting any other road must have a minimum of 7.6 meters (25 feet) setback;

- There must be a minimum setback of 3 meters (10 feet) from any other yard.

CARRIED

**SW 18-50-26W3M Parcel A
Development Permit Application**

634/16

FORLAND: That Council approve development permit DEV036-2016 to construct two (2) decks on the SW 18-50-26W3M Parcel A, Plan 102226913 with the following conditions:

- In any yard abutting a municipal road allowance, municipal grid road, main farm access road, or provincial highway, all buildings and structures shall be set back at least 45 meters (150 feet) from the centreline of the road or road allowance;
- A yard abutting any other road must have a minimum of 7.6 meters (25 feet) setback;
- There must be a minimum setback of 3 meters (10 feet) from any other yard.

CARRIED

**SE 20-52-27W3M
Approach Request**

635/16

COLLINS: That Council approve the application known as UT021-2016 to utilize a temporary approach on the SE 20-52-27W3M with the following conditions:

- No permanent structures of any kind shall be put within 45 meters (150 feet) from the centre of the road allowance;
- The R.M. of Britannia No. 502 shall have the right to back slope if necessary for road construction purposes;
- The applicant shall agree to indemnify and save harmless the R.M. of Britannia No. 502 from and against all loss, costs, charges, damages (including the R.M. of Britannia No. 502 property) and expenses which the R.M. of Britannia No. 502 may suffer or sustain as a result of the operations by the applicant on the demised premises.

CARRIED

**SE 16-52-27W3M
Approach Request**

636/16

NOBLE: That Council approve the application known as UT022-2016 to utilize a temporary approach on the SE 16-52-27W3M with the following conditions:

- No permanent structures of any kind shall be put within 45 meters (150 feet) from the centre of the road allowance;
- The R.M. of Britannia No. 502 shall have the right to back slope if necessary for road construction purposes;
- The applicant shall agree to indemnify and save harmless the R.M. of Britannia No. 502 from and against all loss, costs, charges, damages (including the R.M. of Britannia No. 502 property) and expenses which the R.M. of Britannia No. 502 may suffer or sustain as a result of the operations by the applicant on the demised premises.

CARRIED

**NE 20-52-27W3M
Approach Request**

637/16

COLLINS: That Council approve the application known as UT023-2016 to utilize a temporary approach on the NE 20-52-27W3M with the following conditions:

- No permanent structures of any kind shall be put within 45 meters (150 feet) from the centre of the road allowance;

- The R.M. of Britannia No. 502 shall have the right to back slope if necessary for road construction purposes;
- The applicant shall agree to indemnify and save harmless the R.M. of Britannia No. 502 from and against all loss, costs, charges, damages (including the R.M. of Britannia No. 502 property) and expenses which the R.M. of Britannia No. 502 may suffer or sustain as a result of the operations by the applicant on the demised premises.

CARRIED

NW 20-52-27W3M

Approach Request

638/16

TIPPE: That Council approve the application known as UT024-2016 to utilize a temporary approach on the NW 20-52-27W3M with the following conditions:

- No permanent structures of any kind shall be put within 45 meters (150 feet) from the centre of the road allowance;
- The R.M. of Britannia No. 502 shall have the right to back slope if necessary for road construction purposes;
- The applicant shall agree to indemnify and save harmless the R.M. of Britannia No. 502 from and against all loss, costs, charges, damages (including the R.M. of Britannia No. 502 property) and expenses which the R.M. of Britannia No. 502 may suffer or sustain as a result of the operations by the applicant on the demised premises.

CARRIED

Sections 13-52-28W3M, 24-52-28W3M & 18-52-27W3M

Seismic Exploration

639/16

TIPPE: That Council approve the application known as UT025-2016 to complete seismic exploration on Sections 13-52-28W3M, 24-52-28W3M and 18-52-27W3M with the following conditions:

- Any damages made to a municipal road allowance are to be paid and repaired to municipal standards by the applicant
- Any trucks or equipment will need to acquire an overweight permit from Road Data Services.

CARRIED

Right of Way Agreements to be paid

640/16

NOBLE: That Council agrees to pay the following right of way agreements:

<u>Name</u>	<u>Location</u>	<u>Payment</u>
Mildred Reinhart	SW 15-50-25 Ext 1	\$40.55
<u>Name</u>	<u>Location</u>	<u>Payment</u>
Jean Bergen	SW 15-50-25 Ext 1	\$121.67
<u>Name</u>	<u>Location</u>	<u>Payment</u>
Mildred Reinhart	NW 15-50-25 Ext 2	\$99.74
<u>Name</u>	<u>Location</u>	<u>Payment</u>
Jean Bergen	NW 15-50-25 Ext 2	\$299.18
<u>Name</u>	<u>Location</u>	<u>Payment</u>
Mildred Reinhart	NW 15-50-25 Ext 1	\$20.28
<u>Name</u>	<u>Location</u>	<u>Payment</u>
Jean Bergen	NW 15-50-25 Ext 1	\$60.83
<u>Name</u>	<u>Location</u>	<u>Payment</u>
Mildred Reinhart	NW 15-50-25 Ext 3	\$45.42
<u>Name</u>	<u>Location</u>	<u>Payment</u>
Jean Bergen	W 15-50-25 Ext 3	\$116.80

<u>Name</u>	<u>Location</u>	<u>Payment</u>
Barbara and Edward Wychopen	SE 16-50-25 Ext 1	\$701.79
<u>Name</u>	<u>Location</u>	<u>Payment</u>
Barbara and Edward Wychopen	NE 16-50-25 Ext 1	\$683.62
<u>Name</u>	<u>Location</u>	<u>Payment</u>
Annette and George McKenzie	SW 05-53-26 Ext 21	\$1053.52
<u>Name</u>	<u>Location</u>	<u>Payment</u>
Diann and Douglas Smith	NE 12-50-25W3m Ext 0	\$736.15
<u>Name</u>	<u>Location</u>	<u>Payment</u>
Diann and Douglas Smith	NW 12-50-25W3M Ext 0	\$1,096.29
<u>Name</u>	<u>Location</u>	<u>Payment</u>
Janice and Frank Lay	SE 01-51-28W3M Parcel A	\$8,919.80
<u>Name</u>	<u>Location</u>	<u>Payment</u>
Mildred Reinhart	SE 21-50-25W3 Ext 2	\$24.25
<u>Name</u>	<u>Location</u>	<u>Payment</u>
Brenda Waldron	SE 21-50-25W3 Ext 2	\$72.74
<u>Name</u>	<u>Location</u>	<u>Payment</u>
Mildred Reinhart	NE 21-50-25W3	\$160.33
<u>Name</u>	<u>Location</u>	<u>Payment</u>
Brenda Waldron	NE 21-50-25W3	\$480.08
<u>Name</u>	<u>Location</u>	<u>Payment</u>
Brenda Waldron	NW 22-50-25W3 Ext 1	\$1048.24
<u>Name</u>	<u>Location</u>	<u>Payment</u>
Brenda Waldron	SW 22-50-25W3 Ext 3	\$380.41
<u>Name</u>	<u>Location</u>	<u>Payment</u>
Brenda Waldron	SW 22-50-25W3 Ext 2	\$200.22
<u>Name</u>	<u>Location</u>	<u>Payment</u>
Brenda Waldron	SW 22-50-25W3 Ext 1	\$340.37

CARRIED

Development Services Officer Catherine Meynberg left the meeting at 9:40 am

Engineering Proposals

641/16 NOBLE: That we agree to further narrow the proposals that we will consider for engineering purposes down to Clifton Associates and Resource Management International, and that we agree to go through the process of awarding final points at a future meeting.

CARRIED

Special Meeting

642/16 SCHINDEL: That we agree to hold a Special Meeting of Council on October 5, 2016 commencing at 9:00 am in Council Chambers to discuss issues not completed on today's agenda, as well as Zoning Bylaw and Official Community Plan issues.

CARRIED

Change Meeting Date

643/16 NOBLE: That we agree to change the date of the Regular Meeting of Council from October 26, 2016 to October 19, 2016 at 9:00 am in Council Chambers in order to accommodate the municipal election being held on October 26, 2016.

CARRIED

Council adjourned for a Public Hearing from 10:00 – 10:37 am

Council broke for coffee from 10:37 – 10:55 am

Bylaw 28-2016

644/16 **Amend Zoning Bylaw (size of accessory buildings)**
NOBLE: That Bylaw 28-2016 being a bylaw to amend Bylaw No. 9-1989 known as the Zoning Bylaw be given second reading at this meeting.
CARRIED

Bylaw 28-2016

645/16 **Amend Zoning Bylaw (size of accessory buildings)**
SCHINDEL: That Bylaw 28-2016 being a bylaw to amend Bylaw No. 9-1989 known as the Zoning Bylaw be adopted, sealed and signed by the Reeve and Administrator.
CARRIED

Sale of Agricultural Land

646/16 TIPPE: That we agree to the sale of Ministry of Agriculture lease lands under lease number 82535.
CARRIED

August Payroll

647/16 SCHINDEL: That the Payroll Accounts for the Month of September, 2016, totaling \$259,569.30 be approved for payment.
CARRIED

Cash Flow Statement

648/16 COLLINS: That the August Cash Flow Statement be accepted as presented.
CARRIED

Statement of Financial Activities

649/16 NOBLE: That the August Statement of Financial Activities be accepted as presented.
CARRIED

Fire Committee Recommendations

650/16 SCHINDEL: That we agree to accept the suggestions presented by the members of the committee set up to dissolve the Britannia/Wilton Fire Department as follows:

1. That we leave a balance of \$1,000 in the capital account, and divide the remainder of the account equally between the two municipalities immediately.
2. That all firefighter gear remain with each fire fighter going to either Legacy Rescue Services or the Britannia Fire Department including boots, pants, jackets, balaclavas, structure firefighting helmets, gloves, both sets of gear including structural and wild land gear, as well as all uniforms including dress uniforms. An assessment and settlement of the value of each set of gear will be determined based on the age of the gear within 30 days of the closing date of the existing department.
3. Bunker gear racks will be divided equally between departments – three racks each.
4. All breathing apparatus will be divided equally between each department, the numbers being:
 - SCBA expired snorkel without bottles – 2 each
 - 1997 edition (consists of cylinder, mask & harness) – 1 each
 - 2007 edition (as 1997 with heads up display) – 4 each
 - 2013 edition (as 2007 with voice mod) – 3 each
 - Aluminum 30 min. SCBA cylinders – 20 each
 - Carbon 30 min. SCBA cylinders – 3 each

5. That we agree to leave all trucks equipped and the building intact including all items attached to the building for separation at a future meeting.

6. Other equipment, supplies, radios and miscellaneous items will be divided equally between departments by Kevin Shortt and John Bexson.

CARRIED

Fire Department

651/16 NOBLE: That we agree to hire John Bexson on a part-time basis to assist in ordering equipment and supplies for the Britannia Fire Department and to work on vehicles effective October 2, 2016.

CARRIED

Mastercard

652/16 SCHINDEL: That we agree to order a MasterCard in John Bexson's name with a limit of \$5,000.00.

CARRIED

Reeve John Light left the meeting at 11:25 am

Councillor Diann Tippe took the chair at 11:25 am

Councillor Schindel left the meeting at 11:32 am

Emergency Preparedness Convention

653/16 NOBLE: That we agree to send two delegates as selected by the Emergency Measures committee to the SEPA Convention from November 1 to 3, 2016 in Saskatoon.

Council adjourned for lunch from 12:00 – 1:00 pm

Approach on Highway 3

654/16 NOBLE: That we send a letter to the owner of the NE 24-52-27 W3, stating that all matters relating to Highway approaches must be handled through the Ministry of Highways.

CARRIED

Road Oil Request

655/16 TIPPE: That we agree to apply road oil to range road 3264 between NE 32 and NW 33-51-26 W3 for dust control purposes.

DEFEATED

In Favour: Tippe

Opposed: Noble, Forland, Collins

Highway Lines

656/16 NOBLE: That we agree to paint all three lines on the sections of Twp roads 504 and 510, and range roads 3255 and 3280 that are covered with asphalt, and that do not currently have lines painted.

CARRIED

Hillmond Arena Agreeemnt

657/16 NOBLE: That we agree to sign the Arena Property Management Agreement with the Hillmond Central Sports Society as presented.

CARRIED

Municipal Health Holdings

658/16 COLLINS: That we agree to acknowledge and accept the Municipal Health Holdings Financial Statements as presented.

CARRIED

Accounts for Approval

659/16 FORLAND: That the following Accounts for Approval, a list of which is attached hereto and forms a part of these minutes be approved for payment and signed by the Reeve and Administrator:

- 1. General cheques #27928 to #27953, Direct Deposits #482-Man to 495-Man, and Electronic Fund Transfers #234 to #263 totalling \$217,347.48.

CARRIED

Tax Abatement

660/16 COLLINS: That we agree to abate taxes on the property located Lot 14, Block 1, Plan 102008281 due to the land being used for agricultural purposed rather than residential as follows:

Municipal: \$175.28	School: \$258.26	Total: \$433.54
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CARRIED

Tax Abatement

661/16 COLLINS: That we agree to abate taxes on the property located at NE 36-50-28 W3, Parcel C, Plan 102079223 due to an error in agricultural land being assessed as commercial as follows:

Municipal: \$361.09	School: \$ 90.19	Total: \$451.28
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CARRIED

Bylaw 30-2016

Road Closure

662/16 NOBLE: That Bylaw 30-2016 being a Bylaw to Provide for the Closing and Selling of a Municipal Road be given first reading at this meeting.

CARRIED

Correspondence

663/16 TIPPE: That we agree to accept the correspondence as presented and file it accordingly.

CARRIED

Adjourn

664/16 COLLINS: That this meeting be adjourned, the time being 2:00 pm

CARRIED

Reeve

Administrator