

**RURAL MUNICIPALITY
OF
BRITANNIA No. 502**

**MINUTES OF THE REGULAR MEETING HELD
September 25, 2013**

The Britannia Municipal Council convened their Regular Meeting in the Council Chambers of the Rural Municipality of Britannia Office, at 9:05 a.m. Wednesday, September 25, 2013 with Reeve John Light presiding.

Present: Reeve: John Light

Councillors: Dale Forland
Jim Collins
Diann Tippe
Dale Crush

Administrator: Darcy Olson

Absent: Councillors: Ed Noble
Karen Simons

Delegations Glen Dow and Jill Parton from the R.M. of Wilton attended the meeting from 9:05 – 9:35 a.m. to discuss the EMO (Emergency Measures Organization) with Council.

Adopt Minutes

562-13 TIPPE– That the Minutes of the September 11, 2013 Regular Meeting of Council be adopted as presented. *CARRIED*

Delegations Bill Krepps and Ron Naeth from Baytex Energy Ltd. attended the meeting from 10:05 – 11:05 a.m. to discuss road build contributions with Council.

Statement of Financial Activities

563-13 CRUSH – That the Statement of Financial Activities & the Cash Flow Statement for August 2013 be accepted as presented. *CARRIED*

NW 13-51-25-W3

Subdivision Proposal

564-13 FORLAND – That the Municipality does not oppose, in principle, the proposal to subdivide an 11.45 acres parcel from the NW ¼ Sec. of 13-51-25-W3 as proposed by Mr. Ed Noble. *CARRIED*

SE 06-51-26-W3

Subdivision Proposal

565-13 FORLAND – That the Municipality send a letter to Community Planning requesting clarification of debt restructuring on 34.5 acre agricultural parcels. *CARRIED*

NE 32-50-27-W3

Application to Subdivide

566-13 COLLINS – That the Application to Subdivide two parcels in the NE 32-50-27-W3, identified as Community Planning File #R0781-13S, be approved for Municipal purposes and recommended for approval by the Ministry of Municipal Affairs – Community Planning subject to the following conditions:
- Applicant shall provide Cash-in-Lieu of Municipal Reserve in the amount of \$1,581.00 (10% of the subdivided land x \$1,000/acre).

CARRIED

NE 05-51-27-W3**Development Permit**

567-13

COLLINS – That the Application for the Development Permit of Alexandre Theroux to construct a residence and a shop on Parc.B, Plan #101960221 Ext. 0 be approved providing the Municipality sends a letter to the land owners regarding commercial taxation & road maintenance agreements and subject to the following conditions:

- Approval must be obtained from JWS Inspections Services Ltd.
- Spacial separation requirements must meet the National Building Code.
- Buildings must maintain the following minimum setbacks:
 - 7.6 metres from the internal subdivision road;
 - 45 metres from municipal grid roads, main farm access roads, and provincial highways or a greater distance as required by the Ministry of Highways and Infrastructure;
- Residential setbacks as per guide enclosed with the building application;
- Shop will be as per guide enclosed with the building application and Council may require a road maintenance agreement.

*CARRIED***SE 01-52-28-W3****Building Permit**

568-13

CRUSH – That the Application for the Building Permit of Brant Wheeler to construct a 30' x 30' detached garage on Lot #74, Sandy Beach Regional Park be approved subject to the following conditions:

- Approval must be obtained from JWS Inspections Services Ltd.
- Spacial separation requirements must meet the National Building Code.
- Buildings must maintain the following minimum setbacks:
 - 7.6 metres from the internal subdivision road;
 - 45 metres from municipal grid roads, main farm access roads, and provincial highways or a greater distance as required by the Ministry of Highways and Infrastructure;
- Residential setbacks as per guide enclosed with the building application.

*CARRIED***NE 02-53-27-W3****Water Pipeline Easement**

569-13

CRUSH – That the Municipality send a letter to Mr. Doug Laidler informing him that Council would allow an easement for a private water pipeline, originating on Parcel #146976856 and ending on Parcel #127851105, to cross the Range Road #3271 road allowance on the condition that if the roadway is ever developed he would be responsible for any costs to associated with the pipeline relocation.

*CARRIED***SW 16-52-27-W3****Building Permit**

570-13

CRUSH – That the Application for the Building Permit of Heath MacDonald to construct a 50' x 30' detached garage on Parc.B, Plan #101653264 Ext.41 be approved subject to the following conditions:

- Approval must be obtained from JWS Inspections Services Ltd.
- Spacial separation requirements must meet the National Building Code.
- Buildings must maintain the following minimum setbacks:
 - 7.6 metres from the internal subdivision road;
 - 45 metres from municipal grid roads, main farm access roads, and provincial highways or a greater distance as required by the Ministry of Highways and Infrastructure;
- Residential setbacks as per guide enclosed with the building application.

*CARRIED***NW 01-52-28-W3****Development & Building Permit**

571-13

CRUSH – That the Application for the Development & Building Permits of Debra Dustow to construct a 1681 sq.ft. home with an attached garage on Lot #106, Sandy Beach Regional Park be approved subject to the following conditions:

- Approval must be obtained from JWS Inspections Services Ltd.
- Spacial separation requirements must meet the National Building Code.
- Buildings must maintain the following minimum setbacks:

- 7.6 metres from the internal subdivision road;
- 45 metres from municipal grid roads, main farm access roads, and provincial highways or a greater distance as required by the Ministry of Highways and Infrastructure;
- Residential setbacks as per guide enclosed with the building application.

CARRIED

Building Inspection Services

- 572-13 CRUSH – That the Municipality will provide building inspection services to the Sandy Beach Regional Park to ensure they are in compliance with the Uniform Building & Accessibility (UBAS) Act. *CARRIED*

NW 01-52-28-W3

Development & Building Permit

- 573-13 CRUSH – That the Application for the Development & Building Permits of Gord Skene/Creative Designs to construct a 1632 sq.ft. home on Lot #119, Sandy Beach Regional Park be approved subject to the following conditions:
- Approval must be obtained from JWS Inspections Services Ltd.
 - Spacial separation requirements must meet the National Building Code.
 - Buildings must maintain the following minimum setbacks:
 - 7.6 metres from the internal subdivision road;
 - 45 metres from municipal grid roads, main farm access roads, and provincial highways or a greater distance as required by the Ministry of Highways and Infrastructure;
 - Residential setbacks as per guide enclosed with the building application.

CARRIED

Council recessed the meeting for a lunch break at 12:00 p.m. The meeting was called back to order at 12:50 p.m. with all in attendance including Foreman Dan Fedirko.

NW 34-51-27-W3

Development Permit

- 574-13 CRUSH – That the Application for the Development Permit of Ben & Tasha Klatt to construct a residence with an attached garage on NW 34-51-27-W3 be approved subject to the following conditions:
- The R.M. develop the road to the old rail grade (300 to 400') for access.
 - Approval must be obtained from JWS Inspections Services Ltd.
 - Spacial separation requirements must meet the National Building Code.
 - Buildings must maintain the following minimum setbacks:
 - 7.6 metres from the internal subdivision road;
 - 45 metres from municipal grid roads, main farm access roads, and provincial highways or a greater distance as required by the Ministry of Highways and Infrastructure;
 - Residential setbacks as per guide enclosed with the building application.

CARRIED

NE 11-50-25-W3 to SE 14-50-25-W3

Cross Road Allowance

- 575-13 TIPPE – That the request of Baytex Energy Ltd. (Baytex) to cross a road allowance from NE 11-50-25-W3 to SE 14-50-25-W3 with a pipeline be approved on the following conditions:
- No permanent structures of any kind shall be put within 150 feet from the center of the road allowance;
 - The R.M. of Britannia No. 502 shall have the right to backslope if necessary for road construction purposes on the surface lease and shall not incur any additional costs as a result of the surface lease occupying the property;
 - The R.M. of Britannia No. 502 shall have the right to acquire land covered by the lease to create additional right of way for road construction and/or maintenance purposes and shall not incur any additional costs in obtaining the right of way as a result of the lease occupying the property;
 - Baytex shall agree to indemnify and save harmless the R.M. of Britannia No. 502 from and against all loss, costs, charges, damages (including the R.M. of Britannia No. 502) and expenses which the R.M. of Britannia No. 502 may suffer or sustain as a result of the operations by Baytex on the demised premises.

CARRIED

NE 11-50-25-W3**Proximity to Road Allowance**

576-13

CRUSH – That the request of Baytex Energy Ltd. (Baytex) to locate tanks within 75 metres of a road allowance on NE 11-50-25-W3 be approved on the following conditions:

- No permanent structures of any kind shall be put within 150 feet from the center of the road allowance;
- The R.M. of Britannia No. 502 shall have the right to backslope if necessary for road construction purposes on the surface lease and shall not incur any additional costs as a result of the surface lease occupying the property;
- The R.M. of Britannia No. 502 shall have the right to acquire land covered by the lease to create additional right of way for road construction and/or maintenance purposes and shall not incur any additional costs in obtaining the right of way as a result of the lease occupying the property;
- Baytex shall agree to indemnify and save harmless the R.M. of Britannia No. 502 from and against all loss, costs, charges, damages (including the R.M. of Britannia No. 502) and expenses which the R.M. of Britannia No. 502 may suffer or sustain as a result of the operations by Baytex on the demised premises.

*CARRIED***SE 04-50-27-W3****Construct Approach**

577-13

COLLINS – That the request of Mr. John Sidoryk to construct an approach for access to LSD 8, SE 04-50-27-W3 Ext.21 be approved on the following conditions:

- The R.M. to supply a culvert and Mr. Sidoryk to supply the clay for the construction of the approach;
- No permanent structures of any kind shall be put within 150 feet from the center of the road allowance;
- The R.M. of Britannia No. 502 shall have the right to backslope if necessary for road construction purposes on the surface lease and shall not incur any additional costs as a result of the surface lease occupying the property;
- The R.M. of Britannia No. 502 shall have the right to acquire land covered by the lease to create additional right of way for road construction and/or maintenance purposes and shall not incur any additional costs in obtaining the right of way as a result of the lease occupying the property;
- Mr. Sidoryk shall agree to indemnify and save harmless the R.M. of Britannia No. 502 from and against all loss, costs, charges, damages (including the R.M. of Britannia No. 502) and expenses which the R.M. of Britannia No. 502 may suffer or sustain as a result of the operations by Mr. Sidoryk on the demised premises.

*CARRIED***Rescind Resolution**

578-13

COLLINS – That Resolution No. 546-13, passed at the September 11, 2013 Regular Meeting of Council, be rescinded.

*CARRIED***NW 01-51-27-W3****Construct Approach**

579-13

COLLINS – That the request of Husky Oil Operations Limited (Husky) to construct a padsite and approach for access to NW 01-51-27-W3 be approved on the condition that Husky sign and return the Memorandum of Understanding (MOU), attached hereto and forming a part of these minutes as Appendix 'A', within 30 days (Oct. 24/13) and subject to the following conditions:

- No permanent structures of any kind shall be put within 150 feet from the center of the road allowance;
- The R.M. of Britannia No. 502 shall have the right to backslope if necessary for road construction purposes on the surface lease and shall not incur any additional costs as a result of the surface lease occupying the property;
- The R.M. of Britannia No. 502 shall have the right to acquire land covered by the lease to create additional right of way for road construction and/or maintenance purposes and shall not incur any additional costs in obtaining the right of way as a result of the lease occupying the property;
- Husky shall agree to indemnify and save harmless the R.M. of Britannia No. 502 from and against all loss, costs, charges, damages (including the R.M. of Britannia No. 502) and expenses which the R.M. of Britannia No. 502 may suffer or sustain as a result of the operations by Husky on the demised premises.

CARRIED

Engineer Tom Gehlen attended the meeting from 2:10 – 2:30 p.m.

NE 19-52-26-W3

Construct Approach

- 580-13 TIPPE – That the request of Baytex Energy Ltd. to construct an approach for access to 4D15-19-1A15-30-52-26-W3 be tabled until the next Regular Meeting of Council. *CARRIED*

SE 11-53-26-W3

Construct Approach

- 581-13 TIPPE – That the request of Canadian Natural Resources Ltd. to construct an approach for access to 2D8-11-3D8-2-53-26-W3 be tabled until the next Regular Meeting of Council. *CARRIED*

SE 19-52-27-W3

Utilize Approach

- 582-13 CRUSH – That the request of Husky Oil Operations Limited (Husky) to utilize an existing approach for access to B8-19-52-27-W3 be approved on the condition that Husky places a “Trucks Turning Ahead” sign on the hill to the south of the approach and subject to the following conditions:
- No permanent structures of any kind shall be put within 150 feet from the center of the road allowance;
 - The R.M. of Britannia No. 502 shall have the right to backslope if necessary for road construction purposes on the surface lease and shall not incur any additional costs as a result of the surface lease occupying the property;
 - The R.M. of Britannia No. 502 shall have the right to acquire land covered by the lease to create additional right of way for road construction and/or maintenance purposes and shall not incur any additional costs in obtaining the right of way as a result of the lease occupying the property;
 - Husky shall agree to indemnify and save harmless the R.M. of Britannia No. 502 from and against all loss, costs, charges, damages (including the R.M. of Britannia No. 502) and expenses which the R.M. of Britannia No. 502 may suffer or sustain as a result of the operations by Husky on the demised premises.

CARRIED

NE 19-52-27-W3

Utilize Approach

- 583-13 CRUSH – That the request of Husky Oil Operations Limited (Husky) to utilize an existing approach for access to 09-19-52-27-W3 be approved subject to the following conditions:
- No permanent structures of any kind shall be put within 150 feet from the center of the road allowance;
 - The R.M. of Britannia No. 502 shall have the right to backslope if necessary for road construction purposes on the surface lease and shall not incur any additional costs as a result of the surface lease occupying the property;
 - The R.M. of Britannia No. 502 shall have the right to acquire land covered by the lease to create additional right of way for road construction and/or maintenance purposes and shall not incur any additional costs in obtaining the right of way as a result of the lease occupying the property;
 - Husky shall agree to indemnify and save harmless the R.M. of Britannia No. 502 from and against all loss, costs, charges, damages (including the R.M. of Britannia No. 502) and expenses which the R.M. of Britannia No. 502 may suffer or sustain as a result of the operations by Husky on the demised premises.

CARRIED

SE 21-52-27-W3

Utilize Approach

- 584-13 CRUSH – That the request of Husky Oil Operations Limited (Husky) to utilize an existing approach for access to D1-21-52-27-W3 be approved on the condition that Husky sign a Memorandum of Understanding (MOU), attached hereto and forming a part of these minutes as Appendix ‘B’, to build road from approach to ¾ mile north and subject to the following conditions:
- No permanent structures of any kind shall be put within 150 feet from the center of the road allowance;
 - The R.M. of Britannia No. 502 shall have the right to backslope if necessary for road construction purposes on the surface lease and shall not incur any additional costs as a result of the surface lease occupying the property;

- The R.M. of Britannia No. 502 shall have the right to acquire land covered by the lease to create additional right of way for road construction and/or maintenance purposes and shall not incur any additional costs in obtaining the right of way as a result of the lease occupying the property;
- Husky shall agree to indemnify and save harmless the R.M. of Britannia No. 502 from and against all loss, costs, charges, damages (including the R.M. of Britannia No. 502) and expenses which the R.M. of Britannia No. 502 may suffer or sustain as a result of the operations by Husky on the demised premises.

CARRIED

Bylaw #06-2013

- 585-13 COLLINS – That Council table indefinitely Bylaw #06-2013, a bylaw to amend Bylaw #09-1989 known as the Zoning Bylaw. *CARRIED*

SARM Resolution

- 586-13 COLLINS – That Council send the resolution, which is attached hereto and forms a part of these minutes as Appendix ‘C’, to Saskatchewan Association of Rural Municipalities (SARM) for the upcoming Mid-Term Convention on November 6th & 7th, 2013. *CARRIED*

Disability Benefits

- 587-13 TIPPE – That the Municipality renew the Saskatchewan Association of Rural Municipalities (SARM) Disability Benefits for 2014. *CARRIED*

Delegation Hal Weber from Husky Oil Operations Ltd. attended the meeting from 3:20 – 3:40 p.m. to discuss D1-21-52-27-W3 with Council.

Water Analysis Results

- 588-13 TIPPE – That Council has reviewed the Water Analysis Results for the Hillmond and Greenstreet Treatment and Distribution Systems; and that they may be filed accordingly. *CARRIED*

Towing Fees

- 589-13 COLLINS – That the Municipality send a letter to SGI (Saskatchewan Gov’t Insurance) regarding non-payment of the tow bill for the burnt out vehicle (Ford Explorer) found July 30th, 2013 at Range Road #3275 and Twp. Rd. #504. *CARRIED*

Phone System

- 590-13 COLLINS – That the Municipality purchase a new phone system for the R.M. office from SaskTel - Business Sales & Solutions for \$3,277.20 (*plus applicable taxes*). *CARRIED*

Sewer Meter

- 591-13 COLLINS – That the Municipality purchase a MS 1000 Electro Flowmeter from Anderson Pump House Ltd. for the Greenstreet sewer lift station for a price of \$3,913.00(*plus applicable taxes*). *CARRIED*

Accounts for Approval

- 592-13 TIPPE – That the following Accounts for Approval, a list of which is attached hereto and forms a part of these minutes, be approved for payment and signed by the Reeve and Administrator:
1. General Cheques 23904 – 23929, totaling \$181,662.96.

CARRIED

Adjourn

- 593-13 TIPPE – That this meeting be adjourned, the time being 4:15 p.m.

CARRIED

Reeve

Administrator